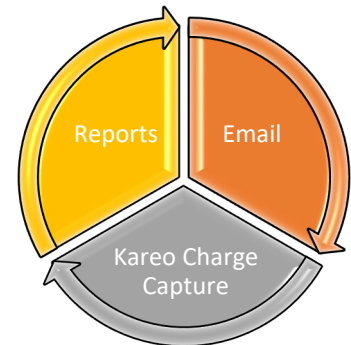




Professional Practice Medical Billing Best Practices

Following the steps outlined below will help providers to be familiar and informed about their revenue management cycle so that they can know what to expect for their practice cash-flow.



Kareo Charge Capture

See P&P > Patient Intake Process.

Enter charges weekly

Check "Charge Draft" and "Pending Charge Rework" weekly and provide requested info.

Email

Professional Practice primarily uses email to communicate with Providers.

Check your email no less than once a week to maintain clear and consistent communication.

Reports

Review your subscribed reports in your Kareo Inbox no less than once a month.

See P&P > Reports > Reconciliation of Records.

Providers who maintain consistent email communication, timely charge entry, and regular reporting will be more familiar with the status of their revenue cycle, and in a position of more control over the financial part of their practice.