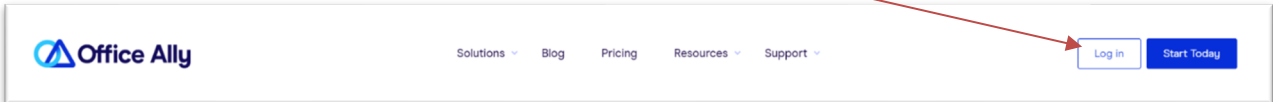


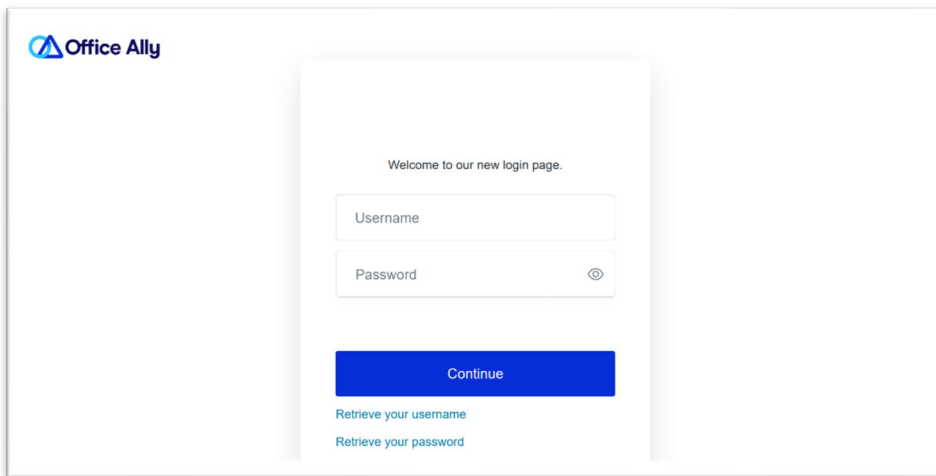
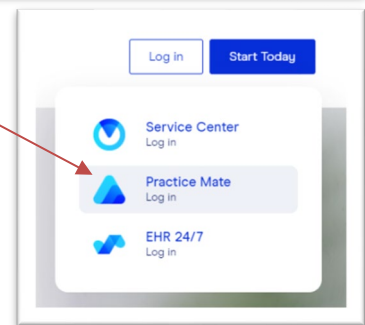
Login to Office Ally – Practice Mate

Logging in to Office Ally – Practice Mate, and what to do if your username/password are lost.

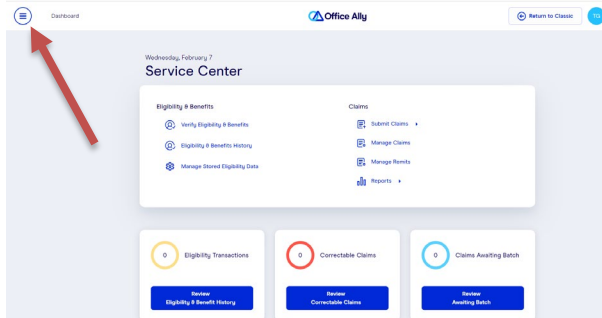
1. Go to the Office Ally login page for Practice Mate:
<https://cms.officeally.com/practicemate>
2. Click the [Log in] button in the upper right corner.



3. Select [Practice Mate Login] from the drop-down menu.
4. Enter your username and password and click the blue [Continue] button.



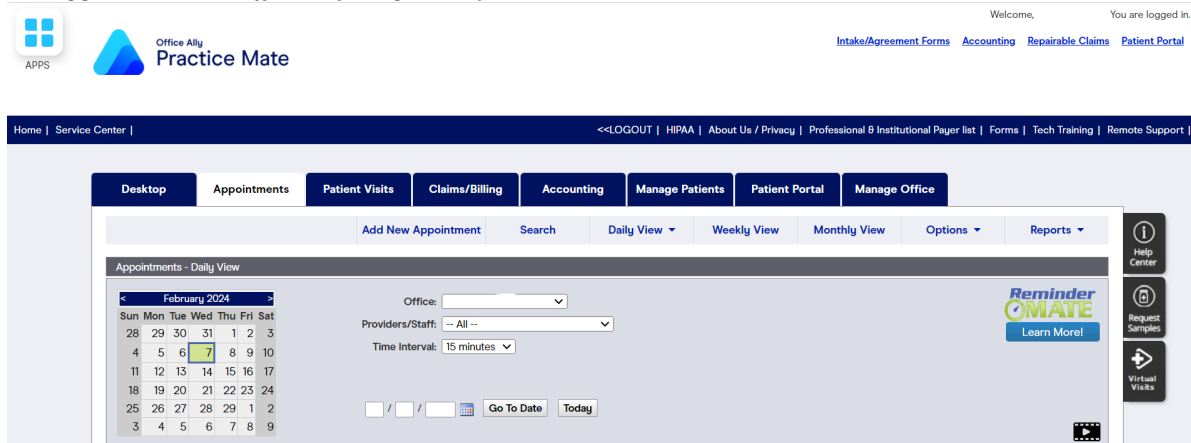
5. The first time you login, you may be prompted to set a new password of your choosing.
6. Your account should open to the Office Ally Service Center.



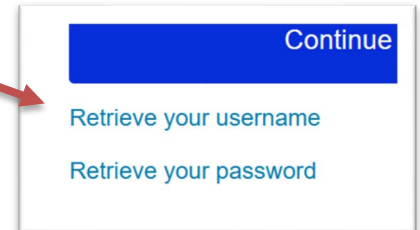
7. Click on the Dashboard  button in the upper left corner and select “Practice Mate” from the menu on the left.



8. Your account will open to your “Appointments” tab (Note: recording and keeping your appointments in Office Ally is optional.)



9. **Forgot Password?** If you lose your username and/or password, you can use the ‘Retrieve’ links on the login page (see step 4).



10. **Password Reset.** The 2-minute video below will show you how to reset your password:

<https://vimeo.com/user67674610/troubleshooting-browsers/video/331275908>

11. You can also contact Office Ally for a password reset or other questions.

Office Ally – Practice Mate Customer Service

- Phone (360)975-7000.
- Email: support@officeally.com

